



Trading Company: ABF, a.s.
Registered Place: Václavské nám. 29,
111 21 Prague 1, Czech Republic

Contact Address: Mimoňská 645, 190 00 Prague 1, Czech Republic
Company Reg. No.: 63080575, Tax Id. No.: CZ63080575
Registered by Municipal Court in Prague, Section B, Rider 3309
Bank Details: ČSOB a.s., Account No. 132079152/0300
Tel: +420 225 291 246, Fax: +420 225 291 191
E-mail: locharova@abf.cz, www.fordecor.cz, www.forhabitat.cz

Binding Application for Participation of the Firm – General Agreement

FOR DECOR
October 7 – 10, 2010
Prague – PVA Letňany

FOR HABITAT
March 17 – 20, 2011
Prague – PVA Letňany

Combined offer is valid till June 15, 2010

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On www.fordecor.cz/order/ it is possible to download the form which can be filled on your computer.

EXHIBITOR

Company name _____ Country _____
Firm domicile, Street _____ Town _____ Postal Code _____
Reg. No. _____ Tax ID. no. _____
Statutory body _____ Contact person _____
Telephone _____ Mobile _____ Fax _____
E-mail _____ Internet _____
Mailing address, if different than above (street, city, postal code, country)

REPRESENTATIVE OF THE EXHIBITOR (Fill in only, if you ask to send documents and invoices to the agency representing you.)

Company name _____ Country _____
Firm domicile, Street _____ Town _____ Postal Code _____
Reg. No. _____ Tax ID. no. _____
Statutory body _____ Contact person _____
Telephone _____ Mobile _____ Fax _____
E-mail _____ Internet _____
Mailing address, if different than above (street, city, postal code, country)

SECTION (Fill in one prevailing branch only according the nomenclature of the trade fair.)

Branch _____

COMBINED PARTICIPATION

Indoor exhibition area (min. depth 3 m)	
from 9 – 20 m ²	<input type="checkbox"/>
21 – 30 m ²	<input type="checkbox"/>
31 – 60 m ²	<input type="checkbox"/>
61 – 100 m ²	<input type="checkbox"/>
101 – 199 m ²	<input type="checkbox"/>
200 m ² and more	<input type="checkbox"/>
Area type	
Row	<input type="checkbox"/>
Corner	<input type="checkbox"/>
U-shape (3 sides open) min. 40 m ²	<input type="checkbox"/>
Island min. 60 m ²	<input type="checkbox"/>
Outdoor exhibition area	
min. depth 6 m ²	<input type="checkbox"/>
Registration fee	
Registration fee for co-exhibitor	<input checked="" type="checkbox"/>
Mandatory exhibitor's insurance	<input checked="" type="checkbox"/>
TOTAL	
	<input type="checkbox"/>

FOR DECOR 2010			
w. x d.	m ²	Price in CZK/m ² till June 15, 2010	price total
		CZK 1400	
		CZK 1300	
		CZK 1200	
		CZK 1100	
		CZK 900	
		CZK 800	
		Excess charge	
		no excess charge	
		15 %	
		10 %	
		5 %	
w. x d.	m ²	Price in CZK/m ² till June 15, 2010	price total
		CZK 500	
		CZK 2000	CZK 2000
		CZK 2000 / 1 co-exhibitor	
		CZK 850	CZK 850

FOR HABITAT 2011			
w. x d.	m ²	Price in CZK/m ² till June 15, 2010	price total
		CZK 1400	
		CZK 1300	
		CZK 1200	
		CZK 1100	
		CZK 900	
		CZK 800	
		Excess charge	
		no excess charge	
		15 %	
		10 %	
		5 %	
w. x d.	m ²	Price in CZK/m ² till June 15, 2010	price total
		CZK 500	
		CZK 2000	CZK 2000
		CZK 2000 / 1 co-exhibitor	
		CZK 850	CZK 850

Erection of exposition through ABF

We will ensure the erection of exposition by ourselves

All prices are given without VAT.

By signing the Binding Application form I grant my consent, in accordance with the Act no. 101/2000 Coll., with the processing of personal data for internal purposes of ABF, a.s., and furthermore I grant my consent in accordance with the Act no. 480/2004 Coll. with the sending of business announcements on trade fairs by electronic means.*

I hereby declare that I have made myself familiar with the Business Terms and Conditions of ABF, a.s. which form an integral part of the present Application and that I agree with their contents. I take cognisance of the fact that the matter concerns a framework agreement which is to be implemented by parts on the basis of purchase orders in written, e-mail or facsimile forms. In the case that the purchase orders are issued by a third person, the original copy is always required.

*In the case that you do not agree with provision of personal data and with the sending of business announcements, please delete this compound sentence.

date, signature of ABF, a.s., stamp

date, signature of exhibitor/ representative of exhibitor, stamp



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Business Terms and Conditions of ABF, a.s. for the Participation at FOR DECOR and FOR HABITAT

FOR DECOR
October 7 – 10, 2010
Prague – PVA Letňany

FOR HABITAT
March 17 – 20, 2011
Prague – PVA Letňany

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Organiser: ABF, a.s., registered office: Václavské nám. 29, Prague 1, Company Registration No. 63080575

Exhibitor: Legal entity or natural person to whom ABF, a.s. has confirmed participation at the Trade Fair or Exhibition

Article 1. – Exhibitor's Participation at the Trade Fair, allocation of areas

1. The basic precondition for the participation at the Trade Fair is the delivery of the Binding Application for Participation of the Firm, properly filled in (hereinafter referred to as "Binding Application"). After the receiving of the Binding Application, the Trade Fair organiser, i.e. ABF, a.s., will send to the Exhibitor a confirmation of its receipt.
2. By signing the Binding Application, the Exhibitor undertakes to adhere to the present Business Terms and Conditions of ABF, a.s. for the Exhibitor's participation at the Trade Fair.
3. The exhibits presented and services offered must be in accordance with the focus of the Trade Fair (with the so-called Trade Fair Nomenclature).
4. ABF, a.s. reserves the right to reduce the ordered area, to change its shape and location - the participation at the Trade Fair is binding for the Exhibitor also in this case. If the contracted area is not available to the Exhibitor for reasons caused on the part of ABF, a.s., the Exhibitor is entitled to the reimbursement of the registration fee, lease charge paid and the price for the services ordered and already paid for. ABF, a.s. will not accept and will not indemnify any claims for damages which the Exhibitor could have incurred for this reason.
5. The Exhibitors must not dispose of the exhibits and expositions before the end of the Trade Fair or Exhibition.

Article 2. – Terms of payment

1. After the receiving of the Binding Application, ABF, a.s. will send to the Exhibitor an advance invoice for the lease of the exhibition area ordered and for the registration fee.
2. After the Closing Date of the technical services ordered, the advance invoice for the ordered services connected with the lease of the exhibition area will be sent to the Exhibitor. The settlement of this advance invoice will be a precondition for the implementation of the order of technical services.
3. The final invoice with deduction of advances will only be sent after the finishing of the Trade Fair.
4. The basic price of the lease and the Registration Fee include:
 - Rental for the exhibition area during the assembly, Trade Fair and dismantling
 - Insertion into the Trade Fair Catalogue to the extent of data stated in the Order of Registration into the Catalogue
 - Insertion into the orientation system of the Trade Fair
 - Five Exhibitor's Cards for the firms with an ordered area up to 30 m²
 - One Exhibitor's Card for every 10 m² commenced (including a part of this area) exceeding the area of 30 m²
 - Assembly/Dismantling Cards for the Implementation Teams making it possible for the vehicles to enter the Exhibition Centre (ABF, a.s. is authorised to require a security)
 - Trade Fair Catalogue in a printed version
5. The basic price of the lease and the Registration Fee do not include:
 - External walls of the stand or any other equipment of the stand or the walls of the neighbouring stands
 - Registration fee for co-exhibitors
 - Other records of the firm - i.e. branch offices, divisions, business representations, etc.
6. Cancellation Conditions
If the Exhibitor cancels their participation at the Trade Fair, the following cancellation fees shall apply:
 - 20 % of the total rental charged on the cancellation of the Binding Application more than 90 days before the beginning of the Trade Fair
 - 50 % of the total rental charged on the cancellation of the Binding Application from 30 to 90 days before the beginning of the Trade Fair
 - 100 % of the total rental charged on the cancellation of the Binding Application till 30 days before the beginning of the Trade FairThe cancellation fees shall apply even in the case of reduction of the area ordered. The obligation to pay cancellation fees shall apply to those exhibitors to whom the participation at the Trade Fair was confirmed according to Art. 1(1) even in the case that they have not paid the advance invoice or any other invoice. The registration fees shall be forfeited in full amount, regardless of the date of cancellation of the Binding Application. The cancellation of participation must always be made in writing.
7. For each of the other firms which the Exhibitors will present in their expositions (by the presentation of exhibits, with an advertisement panel, company logo, commercial name, folders, video programmes, etc.), the Exhibitor is obliged to pay the Co-Exhibitor's Registration Fee. The firm properly registered in this way will be presented in the Trade Fair Catalogue to the full extent as the Exhibitor. In the case of any breach of this principle, the Exhibitor will be obliged to pay the Co-Exhibitor's registration Fee and a contractual penalty at an amount of the registration fee, at any time during the Trade Fair.
8. All the prices are stated as VAT exclusive.

Article 3. – Exhibition area

1. ABF, a.s. leases indoor exhibition areas without any equipment, with a possibility of connection of power supply, water pipeline, sewerage, telephone and cleaning, possibly other services on the basis of the Application. The precondition for the handover of the exhibition area ordered shall be the settlement of all the payments due in the context with participation at the Trade Fair. ABF, a.s. furthermore leases outdoor exhibition areas on the dedicated free areas of the Exhibition Centre. (ATTENTION: in the case of outdoor stands it is necessary to count on an overlapping of the roof above the stand – the roof must not interfere into the neighbouring area.) The minimum sizes of the exhibition areas are stated in the Binding Application.
2. Height of halls, loading of floors – For a limited number of expositions it is possible to implement two-storey stands, as well as height dominants. The height usable oscillates from 3.0 to 8.0 m (depending on the specific place of the exposition in the raster). The maximum height of exhibits for transport to the halls is 3 m. The hall floor in terms of the length is at a ratio of 1/140. In the case that the basic load bearing capacity exceeds 800 kg/m², it is necessary to discuss such a fact with ABF, a.s.
3. If the exhibiting firm itself does not provide for the stand or if it does not order its erection from ABF, a.s., it will have only the ordered exhibition area without borders at its disposal. The exhibitors are obliged to adhere to the raster of the exhibition area, which means not to exceed the area outlined in terms of layout, not even in the case of any height dominants shifted out.
4. The exhibitors shall receive a raster of the exhibition areas with the marking of their position after the settlements of all the payments due and after the final processing of Binding Applications.
5. The architectural concept in the exhibition halls counts on the implementation of the classical rectangular exhibition raster, within which the following exhibition areas will be available:
 - row areas with a free front side
 - corner areas with two open sides - along which the visitors walk
 - U-shape areas (front) with three open sides - along which the visitors walk
 - island areas where all of the four sides are free

6. The exhibitor is obliged to leave the exhibition area after dismantling in the same condition in which it was before the commencement of the erection. The exhibitor is obliged to settle any destruction, damage or excessive contamination according to the expenses actually incurred during the remedy of such damage (contamination).
7. The exhibitor is not authorised to sublease the exhibition area leased to any third parties.
8. The exhibitors are obliged to adhere to the time of arrivals and leaves from the exhibition areas.

Article 4. – Insurance

1. ABF, a.s. contracts, in favour of the Exhibitors, an insurance of the expositions and of the liability for damage in the course of the Trade Fairs automatically within the framework of the services provided by ABF, a.s. at a lump-sum advantageous price of CZK 850. The insurance will apply for all the time of Trade Fairs, including assembly and dismantling (except for a simple theft).
2. Scope of the insurance agreed upon:
 - Natural hazards insurance – in the widest possible extent (so-called comprehensive natural hazards insurance), indemnification limit: CZK 5,000,000 deductible CZK 5,000
 - Theft risk insurance (theft, robbery) – indemnification limit: CZK 5,000,000 deductible CZK 5,000
 - Simple thievery insurance – indemnification limit: CZK 100,000 deductible CZK 5,000
 - Third party liability insurance – indemnification limit: CZK 1,000,000 deductible CZK 1,000
3. ABF, a.s. shall not be held liable towards the Exhibitors or their Co-Exhibitors for any loss, destruction or any damage to the things brought by the Exhibitors into the areas leased (i.e. exhibits, equipment and facilities of the stands, packages, packing materials, etc.), regardless of the fact whether the loss, destruction or other damage have arisen during the assembly, dismantling, transport or in the course of the Trade Fairs.
4. The Exhibitors have a possibility to order an individual safeguarding of their expositions.

Article 5. – Safety. Technical and fire regulations, energy usage regulations and directive for the use of temporary electrical installations

1. The Exhibitors must not store or use, in their expositions or in the area of the Exhibition Centre, any flammable or radioactive substances, explosives, acids, poisons and other products harmful to health.
2. For the time of organisation of the Trade Fairs, as well as during their assembly and disassembly it is forbidden to smoke and to handle naked flames in all the indoor areas of the Exhibition Centre. The Exhibitors are obliged to observe, during the assembly, in the entire course of the Trade Fairs and during the dismantling, generally binding law regulations of the Czech Republic and technical standards for the above mentioned areas including work safety regulations and handling all technical equipment. Furthermore, the Exhibitors are obliged to observe appropriate fire regulations valid for individual exhibition areas and the instructions of the authorised members of the fire assistant service and of the ABF staff.
3. Temporary electrical devices must be in accordance with the ČSN 341090 standard and must comply with all other electro-technical regulations in force. The electrical installation works can only be carried out by a person duly authorised to do so, i.e. possessing the "Certificate of Competence according to the Law No. 174/1968 Coll., Art. 4(f) and Art 3(2) of the Czech Work Safety Authority (ČÚBP) and Czech Mining Authority (CBU) Regulation No. 20/1979 Coll."

Article 6. – Basic preconditions for the erection of the stand

1. The erection of the Stand is offered and carried out by ABF, a.s. The Exhibitors who prefer to ensure the erections of their stands by themselves and not through ABF, a.s. are obliged to submit the ground plan and front view of the stand with the marking of dominant heights, as well as with the marking of power, water and sewerage system lines, for approval to ABF, a.s. not later than 60 days before the beginning of the Trade Fair.
2. The Exhibitors are obliged to ensure implementation of the rear wall (except for the stands with an isolated location) of their expositions at a minimum height of 2.5 m.
3. The Exhibitors are obliged to adhere to the ABF, a.s. Technical Conditions for the Participation of Exhibitors at the Trade Fair.

Article 7. – Presentation of the Exhibitors

1. The Exhibitors are only authorised to advertise their products or services in their own expositions. The Exhibitors must not disturb or limit surrounding expositions through their presentations.
2. A placement of any advertising or promotional materials out of the Exhibitor's own exposition is only permitted subject to previous written approval following negotiations with ABF, a.s., for consideration which is not a part of the rental paid for the exhibition area.
3. ABF, a.s. is authorised to forbid or remove at the Exhibitor's expense all advertisements which do not correspond to the above listed conditions or which support fascism, race, religious or other intolerance or which reduce human dignity.
4. During the Trade Fair it is permitted to perform audio-visual, acoustic, musical, dancing and other productions for the time not exceeding 8 minutes once an hour, and only provided that the other Exhibitors will not be disturbed by the operation of these facilities and that ABF, a.s. has granted its consent to these productions. Beyond the limits of the stand it is not allowed to exceed the noise level of 60 dB. In order to be allowed to perform productions on the exposition, the Exhibitor is obliged to apply for approval from the competent collective administrator of copyrights (such as OSA, INTERGRAM).
5. ABF, a.s. is authorised to forbid all performances causing excessive noise, dust, pollutants, vibrations, endangering safety of visitors or other exhibitors or disturbing the Trade Fair operation, and to require the Exhibitor in question to pay a contractual penalty amounting to CZK 5,000.

Article 8. – Deadline for applications and orders

1. It is necessary to send the Binding Application, the Order of Technical Services, the Order of Erection of the Stand, the Order of Registration of Other Firms - Co-Exhibitors and the Order of Records into the Catalogue, possibly other order forms to the address: ABF, a.s., Trade Fair Administration, Mimoňská 645, Prague 9, Post Code Number 190 00, by the specified deadlines of individual closing dates.
2. We recommend that all the correspondence should be sent by registered mail.

Article 9. – Final provisions

1. All the requirements and changes on the part of the Exhibitors must be sent to the ABF, a.s. Trade Fair Administration, subject to a previous agreement with ABF, a.s., in writing. All complaints on the part of Exhibitors towards ABF, a.s. for the time of stand assembly and course of the Trade Fairs must be submitted in writing to the ABF, a.s. Trade Fair Administration Director or to the authorised representative before the end of the Trade Fairs or during the dismantling work until it is completed.
2. The present Business Terms and Conditions form an integral part of the Binding Application for participation of the firm at the Trade Fair.